

Junior High Reward System 2011-2012

1. Students who demonstrate outstanding behavior will receive a cardinal spirit dress day, a coke break, or a chance for a cash drawing at the end of each grading period. Weekly rewards will also be given to students who demonstrate the legacy of faith, academics, and service at Holy Name School.
2. Students with no discipline actions at the end of the year will have lunch off-campus with Mrs. Fleming and Mrs. Caton.

Junior High Homework Policy

1. A homework sheet will be in the office by 2:15 p.m. on days students are absent. If the sheet is not picked up the day of the absence, the student **must** pick it up the first day he or she returns to school.
2. Homework that was due on the date a student is absent is due the first class day he or she returns to school. (Example: Homework was assigned on Monday and due on Wednesday. You were absent on Wednesday. That homework is due on Friday.)
3. Homework that was assigned on the date you were absent is due on the second day you return to the class. (Example: Homework was given on Wednesday when you were absent. Homework is not due on Friday but the following Tuesday.)
4. Make-up tests will be given on the Wednesday following the student's return to school at 3:00 p.m. Failure to remember to take the test at this time will result in 25% off. The second time the student forgets will result in a zero. If the student has a doctor's appointment or plans to leave school early, Mrs. Caton **MUST** be notified **BEFORE** the end of the day the student is scheduled to take the test.
5. Anyone leaving school early will be responsible for getting the assignments he or she missed.
6. No extra time will be given for work missed due to a counseling session. The student must find out what was assigned while he or she was in counseling.
7. Failure to turn in homework the day it is due will result in a zero.
8. Work that is partially finished will be given partial credit only.

Packets

1. 250 -word packets may be given for classroom behavior, late to class or homeroom, dress code violations, and coming unprepared to class.
2. Packets must be turned in to the student's first period teacher the next school day. Failure to do so will result in an additional 250-word packet. Failure to do the 500 words will result in an afternoon detention.
3. If a student is tardy, he or she must turn the packet in at the front desk as they check in that day.
4. A student will be allowed 2 unprepared packets before it accumulates toward a detention.
5. **GUM WILL NOT BE TOLERATED.** A packet will be given to anyone chewing gum.
6. Writing notes, passing notes, and writing on oneself or others takes away from instructional time. A wasting time packet will be given.
7. Habitual misconduct may result in social probation that does not allow the student to participate in any extra-curricular activities.
8. Being late to class after power break will result in a packet.

1st violation – 250 word packet

2nd violation – 250 word packet

3rd violation – packet & afternoon detention

4th violation – 250 word packet

5th violation – 250 work packet

6th violation – packet & afternoon detention

7th violation – 250 word packet

8th violation – 250 word packet

9th violation – packet & Saturday School

GENERAL RULES

1. If students arrive before 7:20 a.m. they may go to the cafeteria. Between 7:20 and 7:45 they may go to the gym, the library to do work, or to the cafeteria to eat breakfast. If they go to the gym, backpacks will be left on the gym floor and not taken into the bleachers. No homework is to be done in the bleachers. **No loitering will be allowed in the hallways or bathrooms.** No students are allowed in the classrooms without the teacher's permission.
2. Students will have 3 minutes of passing time between classes.

3. Students are to carry their library books to all classes. They will not be allowed to go to their locker to get a library book during class time. Students may check out or renew library books in Literature class, before 7:55 a.m. or after afternoon dismissal.
4. During lunch **no one** is to be in the hallway or restrooms **without permission** from the lunchroom or recess supervisors.
5. Any outerwear must be kept in your locker or hung in 3rd period classroom. Outerwear may not be carried class to class.
6. Cheating of any kind will not be tolerated. A zero will be given. See the handbook p. 15-16 for additional penalties.
7. The office will allow student to use the phone **only in emergencies**. Leaving an assignment or P. E. clothes at home are not emergencies.
8. For students in extracurricular activities, grades will be averaged every Friday. If you are not passing a class you will not be eligible again until the following Friday.
9. Dress for dances, graduation, confirmation and the sports banquet does not include spaghetti straps, halter-top, or strapless tops for girls. Boys are encouraged to dress up for the occasions but are **not required** to wear a suit.
10. On cardinal spirit days, students will be allowed to wear long jean pants with a **spirit shirt purchased by the athletic booster club**. The jeans must not have any holes and must fit appropriately. Jr. High students will be allowed to wear flip flops on some cardinal spirit days.
11. We do not allow locks on jr. high lockers. Please respect other students' property.
13. Use of electronic devices, such as cell phones and ipods, during school hours is strictly prohibited. All electronic devices brought to school must be turned off and kept in the student's backpack or purse during school hours. The school day is defined as the moment a student enters the building until 3:15 p.m. If a student is **seen** with an electronic device outside of his or her backpack or purse or the device disturbs class, such devices will be confiscated. Students in the bus line or waiting to be dismissed in the gym may not be using the devices. Any confiscated items **must** be picked up by a parent or guardian in Mrs. Caton's office. If a second offense occurs, Mrs. Caton will keep the item for a week. If a third offense occurs, the item may be picked up on the last day of the school year. The school is not responsible for any loss or damage to electronic items.

14. Prearrange your child's afternoon pick up plans prior to dismissal.

15. Socks must be solid and match. Shoes must also match.